Concession Stand Tips and Tricks

Opening

- Wipe down any services that need it.
- Set out condiments and napkins on table.
- Use gloves when handling food items.
- Turn on all appliances to be used
    - Hot Dogs
        - Once cooked
            - Place the hotdog in a bun
            - Wrap in foil
            - Place in the warming drawer.
    - Popcorn
        - Turn on kettle
        - Put oil into kettle
        - Once oil is melted, put kernels into kettle
        - Once popped:
            - Turn off kettle
            - Twist black part of handle to release the kettle
            - Empty kettle into the base of the machine
            - Scope popcorn into bags.
    - Soft Pretzels
        - Turn oven temperature to 350 and timer all the way on to begin heating process.
    - Drinks
        - Stock drinks in fridge
            - Try to put warm drinks behind the cold bottles.
    - Candy
        - Stock any candy missing
- Keep track of all food and drinks that may need to be thrown away do to being burnt, dropped, not sold etc.

Concession Stand Tips and Tricks

Throughout game

- If available hotdog quantity gets low, make more.
    - Use your judgment based on how much time is left for the event.
- If available popcorn quantity gets low, make more.
    - Use your judgment based on how much time is left for the event.
- If available pretzel quantity gets low, make more.
    - Use your judgment based on how much time is left for the event.
- Stock fridge with more drinks as needed during slow periods.
    - Rotate drinks from the back to the front when possible.

Concession Stand Tips and Tricks

Closing stand Start at 4th quarter or last quarter of game

- Count remaining cooked food.
  - Send number of Chi-fil-a left/not sold to Sports Rep.
  - Sports Reps will need to text the number orders and the number not sold to vendor and Tricia Bockhorn.
- Turn off, Unplug, and Clean popcorn machine
  - Use the vacuum to clean out bottom of popcorn machine
    - Use paper towel with a small amount of dawn soap to clean the oil and grit off of the sides and then rewipe down with a wet hot paper towel
    - Then using a dry towel rewipe the entire machine.
- Turn off, Unplug, and Clean hot dog machine
  - Clean the hot dog try in the sink, soap and water
    - Using a wet towel with a little dawn soap wipe down the hot dog rollers
    - Use a very wet towel and wipe down rollers
    - Then dry the rollers
- Turn off, Unplug, and Clean pretzel machine
  - Remove racks and clean in sink
    - Use wet towel to clean out the salt, if the oven is cool use the vacuum
    - Then dry the oven bottom
  - DO NOT THROW AWAY SILVER PANS (make a judgement call, if the pans are in good condition then keep if the pan has holes please thrown away.)
- Turn off, unplug and Clean all other cooking appliances
- Clean all utensils used/ Wipe off all counters and other messes/ Close and lock all windows/ Put condiments in fridge/ Stock all drinks in fridge/ Stock all candy as needed/ Put tied trash bags outside concession stand/ Put Chick-Fil-A bag in breeze way in front doors of school
- Process transaction for all unsold and made sandwiches, burgers, hot dogs, popcorn, and pretzels with closing discount (items not sold or thrown away)
- Give money box to sport rep or designated person
  - Sports reps will need to
    - Leave $300 in box.
    - Deposit remaining amount at bank.
    - Text deposit amount to Tricia Bockhorn.
      - Include sport and date of event in the text.

How to Use Register

How to process a discount transaction
(Athletic Director and Closing)

- Select checkout
- Select item(s)
- Modify quantity as needed
- Drag each item in the cart slightly left
- Select: Apply Discount
- Select: correct discount
- When finished, select: Charge
- Process payment as cash
- Total should be $0

Closing stand

- Count Chick-Fil-A sandwiches remaining email number to Chick-Fil-A Rep
- Process transactions for all unsold and made sandwiches, burgers, hot dogs, popcorn, and pretzels with closing discount (items not sold or thrown away)
- Plug iPads in to charge.

Any questions Please contact Amanda Miller

email: amandajoyce1979@gmail.com

text: 8165648022

Concession Stand Tips and Tricks

Cooking Pretzels

- Turn on Power, Timer, and Temperature.
  - Temperature should be at 350 degrees. Turn timer all the way on.
  - Remove pretzels from freezer and allot to thaw for 15min.
- Let oven warm for 10 minutes.
- Pour Salt in a foil pan.
- Fill spray bottle up with fresh water.
- **Soft Pretzels**
  - Place pretzels into oven
  - Cook for 10 minutes.
    - You may have to use your phone as the timer. The timer on the over must be on to cook but does not work well.

Preparing Pretzels for sale

- **Soft Pretzels**
  - Leave some plain and place in a pretzel bag.
  - Spray pretzel with water, dip into salt, and place in a pretzel bag.
  - Place bagged pretzels into food display.

Cleaning the Pretzel oven

- Turn off oven.
- Remove racks from oven and clean in sink.
- Wipe out inside of oven before placing racks back into the oven.
- Clean foil pans in sink.
- Wipe down counter.
- Sweep floor.

Making Popcorn

- Turn on Power, Kettle, Stirrer, and Warmer buttons of machine.
  - Allow the kettle to heat for 7-9 minutes until the Ready light comes on.
- Pour entire packet of popcorn into kettle oil and popcorn
- When the popping comes to an end,
  - Turn the Kettle and stirrer buttons off.
  - Dump the kettle into the warming area.
    - Twist the black knob clockwise until the kettle releases.

Preparing Popcorn for sale

- Scoop popcorn into bag up to the top of the print.
- Fold over the top.
- Place in the popcorn plastic container and/or warming display.

Cleaning the Popcorn Machine.

- Use shop vac to vacuum out the left-over kernels and popcorn in the warming area and bottom tray.
- Use paper towel with a small amount of dawn soap to clean the oil and grit off of the sides and then rewipe down with a wet hot paper towel
- Then using a dry towel rewipe the entire machine.
- Wipe down counter.
- Sweep floor.

Making Hot Dogs

- Turn on Power button of hotdog machine.
- Choose temperature for the rollers.
  - The knob that says Front controls the temperature for the front 4 rollers.
  - The knob that says Back controls the temperature for the back 3 rollers.
- Cook hot dogs for 10-15 minutes at 350 degrees.
  - Once cooking is completed, feel free to turn heat to a lower setting and/or remove hot dogs from rollers and prepare for sale.

Preparing Hot Dogs for sale

- Place the hotdog in a bun.
- Wrap in foil.
- Place in the warming display.

Cleaning Hot Dog Roller

- Be careful not to burn yourself.
- Turn control to HIGH and allow rollers to get hot.
- Clean rollers with a soft clean wet towel.
  - Wipe from the outside ends towards the center of the rollers.
  - Do not force grease into the roller end bearings.
- Wipe down backsplash and shelf.
- Turn grill off and remove the grease tray by pulling forward on the front edge.
  - Clean tray in sink.
  - Return tray to hot dog roller machine.
- Wipe down counter.
- Sweep floor.